



**ST FRANCIS XAVIER  
PRIMARY SCHOOL**

- BALLINA -

GROWTH THROUGH LOVE AND LOYALTY

14<sup>th</sup> February 2022

Dear Parents/Caregivers,

Welcome to the 2022 school year.

Tuition fees for 2022 have been set by the Parish Finance Council.

Yearly fees are as follows:

<b>Tuition Fee</b>	1 <sup>st</sup> Child	\$1,472.00	
	2 <sup>nd</sup> Child	\$ 883.20	
	3 <sup>rd</sup> Child	\$ 220.80	
	Further Children	\$ 220.80	
<b>Resource Fee</b>	Per Child	\$ 200.00	Due Term 1
<b>Parent Forum Levy</b>	Per Family	\$ 100.00	Due Term 1

The tuition fee component is billed over 4 terms. Please note that if you choose to pay your fees in full for the year you are unable to do so via CompassPay. For your convenience, and to hopefully to suit your personal preferences, Preferred payment methods are –

- BPay
- CompassPay
- OTC - EFTPOS & Cash (available at School)

Payment Arrangements for 2022 will only be accepted upon completion of the attached form which is to be returned to the school office no later than **28<sup>th</sup> February, 2022**. The Payment Arrangement becomes null and void if the payment schedule is not strictly adhered to.

In conclusion, I thank you for your cooperation in the Catholic education of your children and look forward to sharing 2022 with you and your families.

Yours sincerely,

KRISTIE COSTER  
**ACTING PRINCIPAL**

Encl.



## 2022 Payment Schedule

PAYMENT SCHEDULE						
	1 Payment	40 Payments	20 Payments	10 Payments	Payment by Term	
	<b>Annual Fee</b>	Weekly Instalments	Fortnightly Instalments	Monthly Instalment	Term 1	Terms 2,3, & 4
1 Child	\$1,772.00	\$44.30	\$88.60	\$177.20	\$668.00	\$368.00 each Term
2 Children	\$2,855.20	\$71.38	\$142.76	\$285.52	\$1,088.80	\$588.80 each Term
3 Children	\$3,276.00	\$81.90	\$163.80	\$327.60	\$1,344.00	\$644.00 each Term
4 Children	\$3,696.80	\$92.42	\$184.84	\$369.68	\$1,599.20	\$699.20

All instalment payments must be finalised by 2<sup>nd</sup> December 2022. **Note: Instalment payments continue during all holiday periods.**

**Parents are asked to contact the School Office on 66863370 and speak to Daniel Gubby or Kathy Buckley immediately there is a difficulty with the payment of fees.** A copy of the Parish School and Book Fee Policy is attached for your information.

These instalments do not include cost for additional activities such as sport and excursions etc. These additional activities will be added to your school account as they fall due.



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## **ST. FRANCIS XAVIER PARISH SCHOOL AND RESOURCE FEE POLICY CATHOLIC PRIMARY SCHOOLS**

1. School and resource fees **are determined by the Parish Finance Council**, in consultation with Principals, in December each year and apply to the next school year.

2. Methods of Payment:

**Annually** Whole year school fees paid in advance by **28 February** each year.

**Per Term** School fees may be paid on a per term basis provided payment is received **by the conclusion of Week 2 each term. Resource fees and School Forum levy must be paid with Term 1 school fees by the conclusion of Week 2 of Term 1.**

**Other** Arrangements may be made to pay fees in weekly, fortnightly or monthly instalments. Parents/Guardians must negotiate payment arrangements with the **School Administration Office by completing a Payment Plan.**

The preferred method of payment for School Fees are **Bpay or CompassPay** or you are able to pay **OTC - Cash or Eftpos** at the **School Office**.

3. The acceptance by parents of a position in Parish schools for non-Catholic children assumes the ability to pay fees in full. Therefore, concessions for non-Catholic families can be considered only in cases where children have already enrolled and where financial circumstances have subsequently and substantially changed in such a manner as to make fee adjustments necessary.

4. Student enrolment will be terminated and court recovery action will be instigated for collection of outstanding school and resource fees unless appropriate payment arrangements have been made and are being adhered to.

5. If the Fee Payer/Parent/Responsible Person defaults in payment of any invoice when due, the Fee Payer/Parent/Responsible Person shall indemnify St Francis Xavier Primary School Ballina from and against all of St Francis Xavier Primary School Ballina costs and disbursements, including on a Solicitor and own client basis, and in addition of all nominated Debt Recovery Agent/s recovery costs of collection.

Reminder notices will be issued prior to the termination of enrolment and the instigation of recovery action, however, **PAYMENT ARRANGEMENTS ARE WELCOMED IN CIRCUMSTANCES OF GENUINE FINANCIAL HARDSHIP AT ANY TIME.**